

MINUTES
Joint Board of County Commissioners of
Grant County, Mercer County, Morton County, Oliver County and Sioux County, North Dakota
August 20, 2024 @ 10:00am CT

Call to order and selection of chairman:

Erin Ourada, Administrator of Western Plains public Health, called the meeting to order at 10:01am CT via Teams video conference and Western Plains Public Health conference room asked for nominations for Chairman.

Lee Husfloen nominated Andrew Zachmeier for Chairman. There were no other nominations.

Roll call and introduction of board members, staff and guests:

*County Representative serving on the Board of Health.

Grant County: Marty Meyer (phone), Alton Zenker (phone), and Sara Meier [Auditor] (phone)

Mercer County: Jamee Folk (phone), Travis Frey (phone) and Gene Wolf (phone)

Morton County: Jackie Buckley*(phone), Raymond Morrell (phone) and Andrew Zachmeier (present)

Oliver County: Darrell Berger (phone), Lee Husfloen (present), and Jaden Schmidt [Auditor] (phone)

Sioux County: No One Present

Administrator: Erin Ourada

Health Unit staff: Vonda Bechtel (Office Manager)

Declaration of Quorum: Chairman Andrew Zachmeier noted that there was a quorum from four of the five counties present to conduct business.

Approval of Agenda:

Motion: Lee Husfloen moved to approve the agenda.

Second by Travis Frey. All aye; motion carried.

Approval of the minutes:

Motion: Gene Wolf moved to approve the meeting minutes as written from August 15, 2023.

Second by Jackie Buckley. All aye; motion carried.

Old business: None

New business:

Review and approval of fiscal year 2025 budget:

Andrew Zachmeier asked for discussion on the equalized levy of 3.65 for Western Plains Public Health's 2025 budget.

Discussion: None

Andrew Zachmeier asked for a motion to accept the equalized levy of 3.65.

Motion: Travis Frey moved to approve the equalized levy of 3.65.

Second by Raymond Morrell. All aye; motion carried.

Andrew Zachmeier asked for a roll call vote from each of the counties on the equalized levy of 3.65.

Erin Ourada previously presented Western Plains Public Health 2025 budget to each county at their county commission meeting. **Roll call vote:** Grant County, aye; Mercer County, aye; Morton County, aye; Oliver County, aye; Sioux County, no representation. Motion carried.

Set date of next annual meeting: The date for the next Annual Joint Board of County Commissioners meeting was tentatively set for Tuesday, August 19, 2025, at 10am CST.

Approval of Next Meeting Date:

Motion: Gene Wolf moved to approve the date.

Second by Raymond Morrell. All aye; motion carried.

Lee Husfloen moved to adjourn. Second by Raymond Morrell. All aye, motion carried. The meeting adjourned at 10:07am CT.

Submitted by Vonda Bechtel